# Coronavirus (COVID-19)

Following the spread of coronavirus (COVID-19) through European countries including the UK,

TEI Limited is taking steps to protect public health including the health of its workers, visitors and

service providers.

In our efforts to minimise the spread of the Coronavirus (COVID-19) we are asking all visitors/ contractors/ drivers to answer the following questions prior to arranging their visit to site:

Have you been in contact with a confirmed Coronavirus (COVID-19) patient in the last 14 days?

Have you returned from any of the Category 1 risk areas, as published by WHO/PHE within the last 14 days?

Have you returned from an overseas location in the last 14 days and have a cough, high temperature or shortness of breath, even if your symptoms are mild?

If the answer is **YES** to any of the above, please do not come to site and contact your TEi representative.

**NOTE:** These questions will be asked again on arrival to site.

**VISITOR CORONAVIRUS (COVID-19) SELF DECLARATION**

**To be completed on arrival to site:**

|  |  |
| --- | --- |
| Name of Inductee(s): |  |
| Name of Sponsor: |  |
| Company to be visited: |  |

|  |  |  |
| --- | --- | --- |
| **Have you been in contact with a confirmed Coronavirus (COVID-19) patient in the last 14 days?** | **Yes □** | **No □** |
| **Have you returned from any of the Category 1 risk areas, as published by WHO/PHE within the last 14 days?** | **Yes □** | **No □** |
| **Have you returned from an overseas location in the last 14 days and have a cough, high temperature or shortness of breath, even if your symptoms are mild?** | **Yes □** | **No □** |
| **Please provide us with your phone number for Track & Trace purpose.**  **If you develop symptoms after visiting our premises please get in touch**  **on 01924 780 000** |  | |

|  |  |
| --- | --- |
| Signature: |  |
| Date: |  |

Whilst on site at TEi we ask all individuals to implement the following preventive measures:

• Maintain high levels of personal hygiene at all times, particularly with regular hand washing with

soap and water or hand sanitizing gels.

• Cover your mouth when coughing or sneezing. It is recommended that you cough or sneeze into

your elbows, rather than using your hands.